

20 SEPTEMBER 1977

SUBJECT: COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION

THE COMMITTEE ON BUDGET, FINANCE AND ADMINISTRATION WILL MEET AT THE CENTRE WILLIAM RAPPARD FROM 10 TO 14 OCTOBER 1977. THE MEETING WILL BEGIN AT 15.00 ON 10 OCTOBER 1977.

THE TERMS OF REFERENCE AND MEMBERSHIP OF THE COMMITTEE ARE SET OUT IN DOCUMENT L/4479.

THE FOLLOWING ITEMS ARE PROPOSED FOR THE AGENDA:

1. AUDITED ACCOUNTS FOR 1976 OF THE GATT:
  - DIRECTOR-GENERAL'S FINANCIAL REPORT ON THE 1976 ACCOUNTS OF THE GATT AND REPORT OF THE EXTERNAL AUDITOR THEREON (L/4544)
2. FINANCING OF THE 1977 BUDGETS OF THE GATT AND THE ITC:
  - EXPENDITURE AND COMMITMENTS STATEMENT AS AT 30 SEPTEMBER 1977
  - OUTSTANDING CONTRIBUTIONS AS AT 30 SEPTEMBER 1977
  - FINAL PERFORMANCE REPORT ON THE PROGRAMME BUDGET OF THE INTERNATIONAL TRADE CENTRE FOR THE BIENNIUM 1976-1977 (ITC/OD/BUD/5)
3. 1978 BUDGET ESTIMATES OF THE GATT:
  - BUDGET ESTIMATES FOR THE FINANCIAL YEAR 1978 (L/4511)
4. 1978-1979 BUDGET ESTIMATES OF THE ITC:

THE COMMITTEE EXAMINED THE PROPOSED PROGRAMME BUDGET OF THE ITC FOR THE BIENNIUM 1978-1979 (ITC/OD/BUD/4) AT ITS MEETING IN JUNE 1977 (L/4510)

  - ACABQ: FIRST REPORT ON THE PROPOSED PROGRAMME BUDGET OF THE INTERNATIONAL TRADE CENTRE FOR THE BIENNIUM 1978-1979 (Spec(77)23)
5. OTHER MATTERS:
  - GATT ACCOMMODATION
  - UNITED NATIONS JOINT STAFF PENSION BOARD: ICITO/GATT STAFF PENSION COMMITTEE (L/4553)
  - ICSC SURVEY OF GENERAL SERVICE STAFF SALARIES

MEMBERS OF THE COMMITTEE ARE REQUESTED TO INFORM ME BY 5 OCTOBER 1977 OF THE NAMES OF THEIR REPRESENTATIVES.

O. LONG